

**Bids Evaluation Report**

Name of Procuring Agency:	Sindh Integrated Emergency & Health Services (SIEHS)
Tender Reference No.	Tender Document –T60/2023
Tender Description/Item/services	Supply of Office Stationary, Janitorial, Grocery and General office supplies
Budget Available	Yes
Method of Procurement	Single stage one envelope
Tender Published in Newspapers	Newspapers (Dawn, Jang and Kawish)
Date of Publication	10 <sup>th</sup> March 2023
Total Bids Received	03
Technical Bid Opening date by procurement committee	28 <sup>th</sup> March 2023
Technical Evaluation completed by technical evaluation committee	06 <sup>th</sup> April 2023
Bid(s) Rejected	1 bid rejected due to non-submission of Tender fee & bid security pay order.

**Technical Evaluation Committee Report:**

As per notification of SIEHS (copy attached) to establish technical evaluation committee, the following three staff to perform technical evaluation of received bids:

Description	Nominated Staff Member
User/requester department (Admin Department)	Mr. Saad Ahmed Bhutto
Nominated staff member from Operations Department	Dr. Mansoor Ahmed Khokar
Neutral Member from Marketing Department	Mr. Murtaza Abbas Kazmi

**Summary:**

- (1) As a result of publication of tender, three bids were received from the bidders [S.H & Sons, Hamza's and S. Hussain & Sons]
- (2) Out of quoted 70 items, 1 item is rejected by technical evaluation committee and remaining 69 items are selected based on physical sampling for purchase.

**Bid(s) Qualified:**

- M/S S. H & Sons is **qualified** based on the eligibility requirements of Tender documents (Annexure-1 attached)






**Bid(s) Rejected:**

- M/S Hamza's is **rejected** due to non-submission of Tender fees & bid security by the Procurement Committee.

**Bid(s) Disqualified:**

- M/S S. Hussain & Sons is **disqualified** due to the fact that the provided 2% bid security amount for the total bid value was lower than the actual pay order provided with the bid (Annexure-2 attached). Therefore, on this basis both bidders were disqualified.

The technical evaluation committee thoroughly reviewed the proposals of each bidder in light of the criteria defined in the tender document with sample review and concluded the below:

Bidder	Items approved	Amount with Tax
M/S S. H & Sons	69	22,271,030

*Detail of items and prices – Annexure 1 (attached)*

The Procurement committee recommends the award of contract to M/s S. H & Sons based on most advantageous bidder.

**Signatures of Technical Evaluation Committee.**


Saad Ahmed Bhutto  
User department



Dr. Mansoor Ahmed Khokar  
Operations department



Murtaza Abbas Kazmi  
Neutral department

**Signatures of Procurement Committee.**


Dr. Muhammad Saeed Quraishy,  
VC, DUHS  
(Chairman)



Mr. Mohammad Ibrahim Memon,  
Additional Secretary (PM&I), Health  
Department, GoS  
(Member)



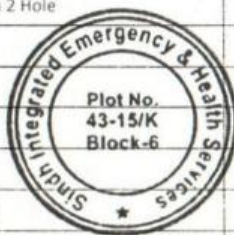
Mr. Syed Salman Shah,  
D.G. PDMA  
(Member)



**TENDER 60-2023 - SUPPLY OF STATIONARY, JANITORIAL, GROCERY & GENERAL ITEMS  
COMPARATIVE ANALYSIS OF RECEIVED QUOTE**

Annexure - 1

Sr #	Product name	Quoted Brand / Specifications	Unit	Qty	Unit Price	Unit Price with GST	Total Price with GST	Winner	Samples - Remarks
1	8 Multisocket Extension Board	Lucky Hawk - Auto Max 2.1A	Pcs	65	2,875.00	3,392.50	220,512.50	S. H & Sons	Approved
2	Air Freshner (300 MI Bottle) For Automatic Machine	Brand Falcon - 250MI bottle	Bottle	102	190.00	224.20	22,868.40	S. H & Sons	Approved
3	Antiseptic Liquid	Brand Dettol - 500ML	Bottle	349	953.00	1,124.54	392,464.46	S. H & Sons	Approved
4	Battery For Metal Detector	Brand Toshiba - 9 Volt	Pcs	108	152.00	179.36	19,370.88	S. H & Sons	Approved
5	Black Tea - (1kg/Pkt)	Brand - Tapal	Kg	868	1,653.00	1,950.54	1,693,068.72	S. H & Sons	Sample not required
6	Blanko Correction Liquid (Bottles)	Brand Pelikan - 20MI	Pcs	138	150.00	177.00	24,426.00	S. H & Sons	Approved
7	Board Marker Blue	Brand - Deer - Color Blue	Pcs	642	47.00	47.00	30,174.00	S. H & Sons	Approved
8	Board Marker Refill	Dollar Dry Erase - 15MI Bottle	Pcs	96	74.00	74.00	7,104.00	S. H & Sons	Approved
9	Box Files	Brand Rider - Box File With Metallic Clip	Pcs	1,880	353.00	416.54	783,095.20	S. H & Sons	Approved
10	Broom (Coconut)	Brand Local - 550Grams	Pcs	761	152.00	179.36	136,492.96	S. H & Sons	Approved
11	Calulator For Desk (Non Scientific / Non-Financial)	Brand - C/TJZEN - CT-7125	Pcs	31	650.00	767.00	23,777.00	S. H & Sons	Approved
12	Cleaning Acid	Brand Sweep - 600MI Bottle	Bottle	893	81.52	96.19	85,900.88	S. H & Sons	Approved
13	Coffee - (200gm)	Brand Nestle - Nescafe (200Gm)	Bottle	230	2,160.00	2,548.80	586,224.00	S. H & Sons	Sample not required
14	Disposable Head Cap (100 Pcs / Pkt)	Brand Care Plus - Color Green - 100 Pcs per Pkt	Pkt	258	212.50	250.75	64,693.50	S. H & Sons	Approved
15	Envelop A4 Size	A4 Size, White Yellow shade - Local	Pcs	4,035	10.52	12.41	50,088.88	S. H & Sons	Approved
16	Eraser	STQ Soft Eraser	Pcs	72	9.52	9.52	685.44	S. H & Sons	Approved
17	Furniture Revival Polish	Brand Kiwi - 250 MI Bottle	Bottle	518	875.00	1,032.50	534,835.00	S. H & Sons	Approved
18	Glue Stick - Medium	China - 20Grams	Pcs	342	120.00	141.60	48,427.20	S. H & Sons	Approved
19	Green Tea Bags - (30 Bags / Pkt)	Brand Tapal - 30 Tea Bags Per Pkt	Pkt	210	204.00	240.72	50,551.20	S. H & Sons	Sample not required
20	Hand Sanitizer (5ltr/Can)	Brand - Delite - 5Ltrs Can	Can	6	3,152.00	3,719.36	22,316.16	S. H & Sons	Sample not required
21	Highlighter - Yellow	Color Yellow - Brand Spotliner - DH-102	Pcs	450	40.00	40.00	18,000.00	S. H & Sons	Approved
22	Hole Punch Machine - Medium	Brand - Maxim MX-45 - Medium 2 Hole	Pcs	128	380.00	448.40	57,395.20	S. H & Sons	Approved
23	Hygiene Tissue Paper	Brand - Fay	Pkt	1,487	425.00	501.50	745,730.50	S. H & Sons	Approved
24	Kitchen Paper Towel	Brand Fay - 2Ply sheets	Pcs	435	187.52	221.27	96,254.02	S. H & Sons	Approved
25	Locks For Doors	Brand MSC - Round Shape	Pcs	216	1,100.00	1,298.00	280,368.00	S. H & Sons	Approved
26	Match Box (10 Box / Pkt)	Brand - Local - 10 Box Per Pkt	Pkt	109	43.75	51.63	5,627.13	S. H & Sons	Sample not required
27	Milk Powder- (1kg/Pkt)	Brand Nestle Everyday - 1Kg Pkt	Kg	435	1,860.00	2,194.80	954,738.00	S. H & Sons	Sample not required
28	Milk Powder- (2kg/Pkt)	Brand Nestle Everyday - 2Kg Pkt	Pkt	1,134	3,600.00	4,248.00	4,817,232.00	S. H & Sons	Sample not required
29	Paper Cutter For Office Desk	Brand - China Heng Xingli - Mix Color	Pcs	117	70.00	82.60	9,664.20	S. H & Sons	Approved
30	Paper Rim - A4 Size (70 Gsm)	Brand - Copy Mate Plus - Size - A4 - Sheet 500 - Gsm 70	Ream	2,002	1,550.00	1,829.00	3,661,658.00	S. H & Sons	Approved
31	Paper Tray	Brand - Three Flower - Plastic Material - 2 Letter Trays	Pcs	21	650.00	767.00	16,107.00	S. H & Sons	Approved

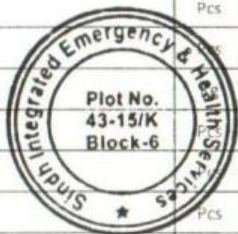


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**TENDER 60 -2023 - SUPPLY OF STATIONARY, JANITORIAL, GROCERY & GENERAL ITEMS  
COMPARATIVE ANALYSIS OF RECEIVED QUOTE**

Annexure - 1

Sr #	Product name	Quoted Brand / Specifications	Unit	Qty	Unit Price	Unit Price with GST	Total Price with GST	Winner	Samples - Remarks
32	Permanent Marker Black	Brand Mercury - Round Tip - Color Black	Pcs	394	48.00	48.00	18,912.00	S. H & Sons	Approved
33	Plain Envelop Small	Brand Local- Color White	Pcs	2,248	8.00	9.44	21,221.12	S. H & Sons	Approved
34	Plastic Bag 12"X14" - Transparent	Brand Local - without handle - 1Kg Packing - Transparent	Pkt	216	351.00	414.18	89,462.88	S. H & Sons	Approved
35	Plastic Bag 18"X15" - Transparent	Brand Local - without handle - 1Kg Packing - Transparent	Pkt	180	351.00	414.18	74,552.40	S. H & Sons	Approved
36	Plastic Bag 18"X24" - Transparent	Brand Local - without handle - 1Kg Packing - Transparent	Pkt	347	351.00	414.18	143,720.46	S. H & Sons	Approved
37	Plastic Bag 24"X36" - Transparent	Brand Local - without handle - 1Kg Packing - Transparent	Pkt	214	351.00	414.18	88,634.52	S. H & Sons	Approved
38	Plastic Bag 30"X20" - Transparent	Brand Local - without handle - 1Kg Packing - Transparent	Pkt	179	351.00	414.18	74,138.22	S. H & Sons	Approved
39	POINTER (BLACK) - Gell Pen Black	Brand M&G - 0.7 mm	Pcs	80	60.00	60.00	4,800.00	S. H & Sons	Approved
40	POINTER (BLUE)- Gell Pen Blue	Brand M&G - 0.7 mm	Pcs	66	60.00	60.00	3,960.00	S. H & Sons	Approved
41	POLYTHENE BAG (30x50) - (1KG / PKT)	Brand Local - Color Black - 1 Kg PKT- Size 30x50	Kg	1,080	851.00	1,004.18	1,084,514.40	S. H & Sons	Approved
42	Roomi Air Freshener	Roomi - 12 Pcs Per PKT	Pkt	80	551.00	650.18	52,014.40	S. H & Sons	Approved
43	Ruler - Steel (1ft)	China - 0.9mm - Stainless Steel - Size 1 Fit	Pcs	156	68.00	68.00	10,608.00	S. H & Sons	Sample not required
44	Sanitary (Washroom Set)	Towel Hanger, Tissue Roll Holder, Soap Dish, & Towel Ring - 4 Pcs Per Set - Brand Master - All items in Plastic material	Pcs	27	4,152.00	4,899.36	132,282.72	S. H & Sons	Approved
45	Sanitary Mirror With Plaste	Brand Master - Approx. Size - 1.5 by 1.5 feet - Frame Plastic material	Pcs	27	2,952.00	3,483.36	94,050.72	S. H & Sons	Approved
46	Sharpner	Brand - Penguin - Plastic material	Pcs	78	12.00	12.00	936.00	S. H & Sons	Approved
47	Shiner Spray For Dashboard	Brand 7CF - 450MI	Pc	400	475.00	560.50	224,200.00	S. H & Sons	Approved
48	Small Wiper For Windshield Cleaning	Brand - Local - Plastic Material	Pcs	5,118	75.00	88.50	452,943.00	S. H & Sons	Approved
49	Soap Bar	Brand lifebuoy - Mix Color	Pcs	1,034	92.52	109.17	112,885.50	S. H & Sons	Approved
50	Spray Bottle (With Pusher)	Brand - Local - Mix Colours - Plastic material	Pcs	1,177	88.00	103.84	122,219.68	S. H & Sons	Approved
51	Staple Pin- Medium (24/6)	SM:999 - SM-1525 - No 24/6	Pkt	1,780	53.00	62.54	111,321.20	S. H & Sons	Approved
52	Stapler Machine - Medium	Brand Opal - HD-608 - Use No 24/6 & 26/6	Pcs	128	315.00	371.70	47,577.60	S. H & Sons	Approved
53	Stock Register	Brand Maxim - Pages 200	Pcs	339	480.00	566.40	192,009.60	S. H & Sons	Approved
54	Stock Register 800 Pages	Brand Maxim - Pages 800	Pcs	172	1,352.00	1,595.36	274,401.92	S. H & Sons	Approved
55	Sugar - (1kg/Pkt)	White Sugar - 1 KG Packing	Pcs	2,680	126.00	148.68	398,462.40	S. H & Sons	Sample not required
56	Tissue Paper Box	Brand Fay - 100 x 2Ply White Tissues	Pcs	2,668	137.52	162.27	432,945.96	S. H & Sons	Sample not required
57	Tissue Roll	Brand Fay - 2Ply	Pcs	12,747	70.00	82.60	1,052,902.20	S. H & Sons	Sample not required
58	Tooth Brush	Brand - Shield Smokers	Pcs	245	280.00	330.40	80,948.00	S. H & Sons	Approved
59	Water Glass (Kitchen Supplies) (6 Pcs / Box)	Brand Metro - 6 Pcs Per Box	Box	108	600.00	708.00	76,464.00	S. H & Sons	Approved
60	Wiper Plastic (Large)	Brand - Local - Size Large - Stick Wooden Material - Wiper Plastic	Pcs	479	180.00	217.40	104,133.80	S. H & Sons	Approved



*Handwritten signatures and initials at the bottom right of the page.*

**TENDER 60-2023 - SUPPLY OF STATIONARY, JANITORIAL, GROCERY & GENERAL ITEMS**  
**COMPARATIVE ANALYSIS OF RECEIVED QUOTE**




Annexure - 1

Sr #	Product name	Quoted Brand / Specifications	Unit	Qty	Unit Price	Unit Price with GST	Total Price with GST	Winner	Samples - Remarks
61	Writing Pad – Large	Approx size 11 inch by 9 inch - 50 pages with printed lines	Pcs	653	69.00	81.42	53,167.26	S. H & Sons	Approved
62	Writing Pad – Small	Approx size 8 inch by 5 inch - 50 pages with printed lines	Pcs	2,715	30.00	35.40	96,111.00	S. H & Sons	Approved
63	Yellow Notes (Stick Pad)	Color Yellow - 100 Sheets - Size 3 x 3 Inches	Pkt	376	73.00	86.14	32,388.64	S. H & Sons	Approved
64	Zip Bag 22"/16"	Brand Local - 1Kg Packing - Transparent	Pkt	164	872.00	1,028.96	168,749.44	S. H & Sons	Approved
65	Zip Bag 4/4"	Brand Local - 1Kg Packing - Transparent	Pkt	162	872.00	1,028.96	166,691.52	S. H & Sons	Approved
66	Zip Bag 5/8"	Brand Local - 1Kg Packing - Transparent	Pkt	164	872.00	1,028.96	168,749.44	S. H & Sons	Approved
67	Zip Bag 6/8.5"	Brand Local - 1Kg Packing - Transparent	Pkt	164	872.00	1,028.96	168,749.44	S. H & Sons	Approved
68	Zip Bag 8/10.5"	Brand Local - 1Kg Packing - Transparent	Pkt	174	872.00	1,028.96	179,039.04	S. H & Sons	Approved
69	Zipper 6"X10" – Transparent	Brand Local - 1Kg Packing - Transparent	Pkt	197	872.00	1,028.96	202,705.12	S. H & Sons	Approved


**22,271,030**

70	Cling Wrap Roll	Brand Local - Size 36 x 40 Inches - Length 1000 Metters	Pc	100	13,200.00	15,576.00	1,557,600.00	S. H & Sons	2 different samples were provided and both were rejected by operations department Only this item process to the next Tender
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**Signatures of Technical Evaluation Committee.**

 Saad Ahmed Bhutto User department	 Dr. Mansoor Ahmed Khokar Operations department	 Murtaza Abbas Kazmi Neutral department
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**Signatures of Procurement Committee.**

 Dr. Muhammad Saeed Quraishy, VC, DUHS (Chairman)	 Mr. Mohammad Ibrahim Memon, Additional Secretary (PM&I), Health Department, GoS (Member)	 Mr. Syed Salman Shah, D.G. PDMA (Member)
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### Technical Evaluation report

Tender reference: **Tender 60 - 2023**

Tender description / nature of work: **Supply of Office stationary, Janitorial, Grocery and General office supplies**

Method of procurement: **Single stage one envelope**

Total bid received: **03 (Three)**

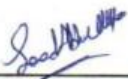
Bid opening date: **Tuesday, 28<sup>th</sup> March 2023**

Bid rejected: **01**

#### ELIGIBILITY CRITERIA FOR BIDDERS


	Hamza's	S. Hussain & Sons	S.H. & Sons
All required documents provided.	Due to non-submission of Tender fees & bid security pay order	Yes	Yes
Submission of Satisfactory performance letter for existing supplier.		Yes	Yes
Registration with NTN/ FBR / SRB.		Yes	Yes
Company is active in income tax.		Yes	Yes
Minimum 5 years of experience in the relevant field pertaining to supply of items		Yes	Yes
Details of turn-over (Including in terms of Rupees) of at least last three years. Minimum average turnover needs to be at least 05 Million per year.		Yes	Yes
Affidavit that firm has never been blacklisted.		Yes	Yes
Copy of tender Fee of Rs.3,000 in shape of Pay order/Online deposit.		Yes	Yes
Rates of all items mentioned in each category.		Yes	Yes
Quotation submitted category wise separately.		Yes	Yes
<b>Bid is</b>	Rejected	Qualified	Qualified

#### Technical committee members



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 Saad Ahmed Bhutto  
 User department  
 April 6<sup>th</sup> 2023


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 Dr. Mansoor Ahmed Khokar  
 Operations department  
 April 6<sup>th</sup> 2023


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 Murtaza Abbas Kazmi  
 Neutral department  
 April 6<sup>th</sup> 2023



**DOCUMENTS CHECKLIST**

	Hamza's	S. Hussain & Sons	S.H. & Sons
Bid Security of required amount and form. Lower amount of bid security will be rejected.	Due to non-submission of Tender fees & bid security pay order	Category wise A – Rs. 7,221,060 B – Rs. 8,953,656 C – Rs. 9,403,750 D – Rs. 2,605,763 Total Rs. 28,184,229  2% Bid security Rs. 563,685/-  Submitted bid security is Rs. 500,900/-  Disqualified due insufficient bid security amount	Category wise A – Rs. 5,598,016 B – Rs. 6,439,385 C – Rs. 8,500,276 D – Rs. 3,290,952 Total Rs. 23,828.630  2% Bid security Rs. 476,573/-  Submitted bid security is Rs. 480,000/-
Complete bidding documents, duly signed and stamped on its each/every page as acceptance of all terms & conditions of this tender document.		Disqualified due insufficient bid security amount	Yes
Copy of CNIC of signatory of the Bid Form.			Yes
Audited financial statement of the bidder for last three years (if available).			Not available
Complete details of turn-over of at least last three years duly supported with documentary evidence in shape of FRB income tax return.			Yes
Filled, signed and stamped SIEHS vendor information form (attached in the end of the document)			Yes
<b>Bid is</b>	Rejected	Disqualified	Qualified

**Technical committee members**


 Saad Ahmed Bhutto  
 User department  
 April 6<sup>th</sup> 2023



 Dr. Mansoor Ahmed Khokar  
 Operations department  
 April 6<sup>th</sup> 2023



 Murtaza Abbas Kazmi  
 Neutral department  
 April 6<sup>th</sup> 2023
