

## CEO Approval File Note

### Procurement of IT Equipment

#### Reference # Tender 3-2022- IT EQUIPMENT & INFRASTRUCTURE

August 05, 2022

**Summary:**

Tender advertisement was published in three newspapers on 22<sup>nd</sup> May 2022 for the purchase of 57 IT related items. 19 vendors have purchased tender documents, 6 submitted the bids and 5 have been evaluated as qualified.

43 items have been quoted by qualified vendors, most of items have major price deviation from the approved budget. After management decision to procure the items under deviation amount 15%, price validity was confirmed with successful bidders. However, only below items were acknowledged by suppliers basis on current availability of stock and on quoted rates.


Item #	Equipment/ Products	RO	Station	Total	Lowest Rate (incl. tax)	Lowest Vendor	Amount (inclusive tax)
104002289	Laptops i5	10	-	10	150,813	TexiTech	1,508,130
104000549	Desktop i3	-	5	5	135,575	TexiTech	677,875
104000644	PDU	3	9	12	5,265	H.K Shah	63,180
104002237	Patch Panel	6	9	15	21,879	H.K Shah	328,185
104000095	Patch Cord (2 meter)	120	200	320	796	H.K Shah	254,592
104002274	Patch Cord (1 meter)	120	200	320	608	H.K Shah	194,688
104002277	Smart Rack	1		1	2,925,000	H.K Shah	2,925,000

**Recommendation:**

Post conclusion of technical and financial bids received through public tender referenced above, the tender committee recommends the purchase of above-mentioned items.

**Tender Committee members:**

  
 \_\_\_\_\_  
 Tehreem Qazi  
 Manager Contracts Procurement  
 Supply Chain department

  
 \_\_\_\_\_  
 Adnan Saify  
 Manager IT & Infrastructure  
 User department

  
 \_\_\_\_\_  
 Faizan Nafees  
 Senior Manager  
 Finance department

  
 \_\_\_\_\_  
 Danish Gazdar  
 Company Secretary  
 Neutral department

**Note:**

Summary of IT Equipment and Infrastructure tender was presented to procurement committee held on 6<sup>th</sup> Aug 2022, verbal approval has been given to proceed.

  
\_\_\_\_\_  
Pervez Ahmed

Head of Supply Chain

Sindh Integrated Emergency & Health Services

**Approval:**

  
\_\_\_\_\_

Shazina Masud

Chief Executive Officer

Sindh Integrated Emergency & Health Services

**List of annexures / supporting documents**

1. Tender Advertisement
2. Bid evaluation financial summary - Financial evaluation scoring
3. Correspondence of Internal and External stakeholders
4. Attendance sheet of financial bid opening
5. Financial documents receiving checklist
6. Technical evaluation scoring
7. Minutes of the meeting - Technical bid opening meeting
8. Attendance sheet of technical bid opening
9. Technical documents receiving checklist



**Minutes of the meeting – Financial Bids****Procurement of IT Equipment & Infrastructure sets, held on 17 June 2022, 12:00 pm**

A) Meeting of the tender committee for the opening the **financial bids** for the procurement of IT Equipment & Infrastructure was held on 17 June 2022 with the attendance of below members of the committee.


1. Tehreem Qazi – Supply Chain department
2. Adnan Saify - User department
3. Faizan Nafees – Finance department
4. Danish Gazdar– Neutral department

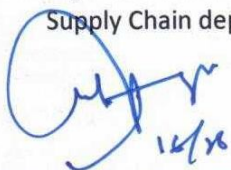
B) The tender committee welcomed the bidders in attendance and checked the required list of mandatory documents. The quoted prices were read aloud.


C) The financial proposals of the below technically qualified firms were opened.


Sr No.	Name of Firm	Financial bid	Technical Evaluation
1	Megaplus	Opened	Qualified
2	Nedo Corporation	Opened	
3	H.K Shah Enterprises	Opened	
4	SI Global Solutions	Opened	
5	Texitech	Opened	
6	Innolytix Pakistan	Returned	Un eligible

**Tender Committee members:**

  
Tehreem Qazi  
Manager Contracts Procurement  
Supply Chain department

  
Faizan Nafees  
Senior Manager  
Finance department

  
Adnan Saify  
Manager IT & Infrastructure  
User department

  
Danish Gazdar  
Company Secretary  
Neutral department

### Minutes of the meeting – Technical Bids

#### Procurement of IT Equipment & Infrastructure sets, held on 13 June 2022, 3:00 pm

A) Meeting of the tender committee for the opening the **technical bids** for the procurement of IT Equipment & Infrastructure was held on 13 June 2022 with the attendance of below members of the committee.

1. Tehreem Qazi – Supply Chain department
2. Adnan Saify - User department
3. Faizan Nafees – Finance department
4. Danish Gazdar– Neutral department

B) The following firms submitted their bid documents against the tender

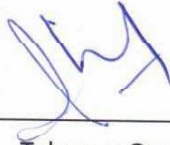
Sr No.	Name of Firm	Technical bid	Financial bid
1	Megaplus	Opened	<b>Will be opened only for technically qualified bidders</b>
2	Nedo Corporation	Opened	
3	H.K Shah Enterprises	Opened	
4	SI Global Solutions	Opened	
5	Texitech	Opened	
6	Innolytix Pakistan	Opened	

- Tender committee will undertake the technical evaluation and submit the report for qualifying / disqualifying the bidders. Technical evaluation report will be uploaded on the SIEHS website.
- Note: Mr. Homayoun was nominated from Finance dept. to attend bid-opening meeting


#### C) Observations / Remarks during technical bid opening meeting:

S. No	Name of Firm	Observations in Technical Bids
1	Megaplus	<ul style="list-style-type: none"> <li>• Authorization certificates are un valid, they will provide next day</li> <li>• Company registration in chamber of commerce was not available, they will provide next day</li> <li>• FY 2021 accounts are missing, they will provide next day</li> <li>• 6 months bank statement is available, requirement is for 3 years, they will provide next day</li> </ul>

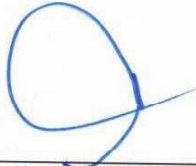
2	Nedo Corporation	<ul style="list-style-type: none"><li>• Bank statement was un available, they will provide</li></ul>
3	H.K Shah Enterprises	<ul style="list-style-type: none"><li>• Photocopy of bid security un available, they will provide</li></ul>
4	Texitech	<ul style="list-style-type: none"><li>• Proof of legal presence was unavailable, they will provide</li></ul>
5	SI Global	<ul style="list-style-type: none"><li>• Sign and stamp was missing in documents</li></ul>
6	Innolytix Pakistan	<ul style="list-style-type: none"><li>• Company was registered in 2018, not meeting eligibility criteria</li></ul>

**Tender Committee:**

Tehreem Qazi  
Manager Contracts & Procurement  
Procurement department



Adnan Saify  
Manager IT & Infrastructure  
User department



Faizan Nafees  
Senior Manager Finance  
Finance department



Danish Gazdar  
Company Secretary  
Neutral department



Bid evaluation report for IT EQUIPMENT INFRASTRUCTURE





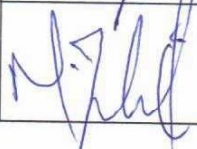
Advertisement 22 May 2022      Tender sold 19      Tender submitted 6      Closing date 17 June 2022      Opening date 17 June 2022      No of participants 6      No of qualified 5

Sr No	Sr No	MegaPlus	SI Global	Nedo Corporation	HK Shah	TexiTech	
1	Declaration of self-obligation (Annexure - C)	<i>available with tender</i>	✓	✓	✓	✓	
2	Commercial proposal / Quotation	✓	✓	✓	✓	✓	
3	Bid Security of 5% bid value through DD / pay order in favor of Sindh Integrated Emergency and Health Services (NTN: 4979065)	✓	✓	✓	✓	✓	

*[Handwritten signatures]*

**Attendance for the Financial bid opening session**
**Procurement of IT Equipment & Infrastructure, held on 17 June 2022, 12:00 pm**

The following firms through their representatives attended the bid-opening meeting

Sr No.	Name of Firm	Name of Attendee	NIC number	Contact number	Signature
1	Megaplus Pakistan	Nabeel	4220-9031898-1	0301-8238931	
2	SI Global	LARAIB H.M/D	42201 0278496-9	031 222219 22	
3	HK Shah	Syed Shahwaiz	42501-572879 23	0314-568 2038	
4	HK. Shah	S. Sadik	4201-8541632-9	0311- 6400934	
5	Texitech	M. Zohair	42201-7790752-7	0333 2253246	





\* Danish Gazi was absent.



## Bid evaluation report for IT EQUIPMENT &amp; INFRASTRUCTURE

Advertisement 22 May 2022      Tender sold 19      Tender submitted      Closing date 13 June 2022      Opening date 13 June 2022      No of participants      No of qualified

Sr No	Sr No	Wateen Solution	General Traders	PTCL	Hcom	Pronet	MegaPlus
1	Tender documents (company stamp on each page)						✓
2	Company Profile (services, company setup, offices & team structure)						✓
3	Customer Profile (clientele list with name, address, contact details and project details)						✓
4	Technical Proposal (scope of work, methodology, etc.)						✓
5	Proof of legal presence / registration of Company						✓
6	Copies of NTN, GST and SRB certificates						✓
7	Copy of last 3 years audited accounts						Observation
8	Copy of bank statement of last 3 year						Observation
9	Affidavit on legal paper for non-blacklisting of company (Annexure - B)						✓
10	Photocopy of the Bid security after hiding the amount.						✓
11	Filled SIEHS vendor registration form						✓

\* M/s. MegaPlus authorization certificate is available till 2021

\* New one will be provided.

= Chamber of commerce membership is not latest

- majority of certificates provided by M/s. MegaPlus are expired.

- FY 2021, accounts are missing

\* Only <sup>6 months</sup> ~~one year~~ bank statement available, requirement is 3 yrs statements.





13/June 22



Bid evaluation report for IT EQUIPMENT & INFRASTRUCTURE

Advertisement participants 22 May 2022      No of qualified      Tender sold 19      Tender submitted      Closing date 13 June 2022      Opening date 13 June 2022      No of

Sr No	Sr No	Nedo Corportion	Computer Marketing Co.	Gemco	Supernet Limited	Global Connect Synergy	H.K Shah Enterprises
1	Tender documents (company stamp on each page)	✓					✓
2	Company Profile (services, company setup, offices & team structure)	✓					✓
	Customer Profile (clientele list with name, address, contact details and project details)	✓					✓
4	Technical Proposal (scope of work, methodology, etc.)	✓					✓
5	Proof of legal presence / registration of Company	✓					✓
6	Copies of NTN, GST and SRB certificates	✓					✓
7	Copy of last 3 years audited accounts	✓					✓
8	Copy of bank statement of last 3 year	N/A					✓
9	Affidavit on legal paper for non-blacklisting of company (Annexure - B)	✓					✓
10	Photocopy of the Bid security after hiding the amount.	✓					N/A
11	Filled SIEHS vendor registration form	✓					✓

\* M/s. Nedo Corp will provide bank statements  
\* M/s. H.K.Shah will provide bid Security slip.

13/ June /22



Bid evaluation report for IT EQUIPMENT & INFRASTRUCTURE

Advertisement participants 22 May 2022      Tender sold 19      Tender submitted      Closing date 13 June 2022      Opening date 13 June 2022      No of

Sr No	Sr No	Texitech	CNS Engineering	SI Global	Helium Communication	Taha Associates	Commtel
1	Tender documents (company stamp on each page)	✓		✓			
2	Company Profile (services, company setup, offices & team structure)	✓		observed			
3	Customer Profile (clientele list with name, address, contact details and project details)	✓		N/A			
4	Technical Proposal (scope of work, methodology, etc.)	✓		✓			
5	Proof of legal presence / registration of Company	N/A		N/A			
6	Copies of NTN, GST and SRB certificates	✓		N/A			
7	Copy of last 3 years audited accounts	✓		N/A			
8	Copy of bank statement of last 3 year	✓		N/A			
9	Affidavit on legal paper for non-blacklisting of company (Annexure - B)	✓		✓			
10	Photocopy of the Bid security after hiding the amount.	✓		✓			
11	Filled SIEHS vendor registration form	✓		✓			

\* M/s. SI Global will provide signed & stamped copy of company profile.  
 \* M/s SI Global will provide stamp on all documents.  
 \* M/s Texitech will provide company registration certificate.

13/June/22

## Bid evaluation report for IT EQUIPMENT &amp; INFRASTRUCTURE

Advertisement participants 22 May 2022      Tender sold 19      Tender submitted      Closing date 13 June 2022      Opening date 13 June 2022      No of

Sr No	Sr No	Innolytix Pakistan					
1	Tender documents (company stamp on each page)	✓	/				
2	Company Profile (services, company setup, offices & team structure)	✓					
3	Customer Profile (clientele list with name, address, contact details and project details)	N/A					
4	Technical Proposal (scope of work, methodology, etc.)	✓					
5	Proof of legal presence / registration of Company	✓					
6	Copies of NTN, GST and SRB certificates	NTN / SRB available GST N/A					
7	Copy of last 3 years audited accounts	✓					
8	Copy of bank statement of last 3 year	Observation					
9	Affidavit on legal paper for non-blacklisting of company (Annexure - B)	✓					
10	Photocopy of the Bid security after hiding the amount.	✓					
11	Filled SIEHS vendor registration form	✓					

\* M/s Innolytix will provide GST certificate.  
 \* Bank statement from Jun-19 to Dec-19.

*[Signature]*  
 13/June/22

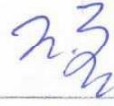






*[Signature]*

*[Signature]*


*[Signature]*

**Attendance for the technical bid opening session**
**Procurement of IT Equipment & Infrastructure, held on 13 June 2022, 3:00 pm**

The following firms through their representatives attended the bid-opening meeting

Sr No.	Name of Firm	Name of Attendee	NIC number	Contact number	Signature
1	NEDO Corporation	M. Zubair	42101-1659635-3	0300-250222	
2	MegaPlus	S. Shariq Ali	42201-3456123-1	0341-848200	
3	HK Shah	S. Saadiah	42101-8591632-9	0311-6400934	
4	SI Creative Solutions	Larain AB	41304-1747607-1	0316-1608854	
5	Imodylix Pakistan	Bilal Khan	42101-7441084-5	0333-3226205	
6	Texitech	M. Zohaib	42201-7790722-7	0333-2283806 m.zohaib@tritech.com	
7	H. K Shah	S. Shehwar	42501-282108-4	0314-5882688	
8					
9					


 13/June/22


 13/6/2022



 13/6/22



Bid evaluation financial summary - IT Equipment & Infrastructure Tender

Main bid evaluation table with columns for Bidder Name, Bid No, Bid Amount, Bid Type, Bid Validity, Bid Security, Bid Opening Date, Bid Opening Time, Bid Opening Location, Bid Opening Method, Bid Opening Authority, Bid Opening Date, Bid Opening Time, Bid Opening Location, Bid Opening Method, Bid Opening Authority, Bid Opening Date, Bid Opening Time, Bid Opening Location, Bid Opening Method, Bid Opening Authority.

Tehreem Orki  
Manager Contract & Procurement

14/10/22